

	<p align="center"><b>DAKSHIN GUJARAT VIJ COMPANY LIMITED</b>  CIN U40102GJ2003SGC042909  Regd. &amp; Corporate Office: "Urja Sadan", Nana Varachha Road  Kapodra Char Rasta, Surat 395006.</p> <hr/> <p align="center"><b>DHARAMPUR DIVISION OFFICE</b>  Raj Mahal Road Dharampur 396050  email:- <a href="mailto:do.dharampur@dgvl.com">do.dharampur@dgvl.com</a></p>	
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## Y Special Condition ☐

**Name of work:** Hiring of utility/open body jeep vehicle for sutharpada Sdn under Dharampur Dn having good condition, latest model, not older than three months with taxi / maxi passing for 24 hours duty with driver for three years. The cost of diesel, insurance etc. to be borne by contractor.

**Note:**

1. Vehicle should not older than three month old and should be of good condition.
2. Taxi/Maxi passing is required.
3. Vehicle should have full insurance.
4. Valid fast Tag

**Name of Contractor:**

1. Should this tender be accepted I / We hereby agree to abide by and fulfill all the terms and conditions of the "Tender Contract for works" as applicable and in default thereof for fit and pay to the Company the sum of money due.
2. The full value of the "Earnest Money Deposit" paid here with should be absolutely forfeited to the Company should I / We do not deposit the full amount of specified security deposit.

**SIGNATURE OF CONTRACTOR**

**EXECUTIVE ENGINEER (O&M)**  
**DGVCL, DHARAMPUR DIVISION.**

## Y GENERAL SPECIFICATIONS & CONDITIONS ☐

- 1) Blank tenders are invited for hiring of Utility/open body jeep vehicle, Diesel driven Ladder jeep type vehicle for a period of **Three years** (Model three month & onwards).
- 2) You will have to mention regarding Model, registration number and insurance and position of vehicle.
- 3) All vehicle documents should be submitted with tender otherwise same will be liable for rejection.
- 4) The touring journey covers the area within the Gujarat state and as per the instructions of officer in-charge.
- 5) These conditions will be applicable in addition to these mentioned in "Booklet" Tender & contract of works available at the office of Circle Office, Valsad.
- 6) The rate quoted shall be for **Three year** contract basis. Thus rate will remain for complete period of thirty six(36) months of execution of order.
- 7) Without obtaining of confirmation further, one years extension order can be issued by the accepting authority in case require by the Company on same rates terms & conditions.
- 8) The Company reserves the right to terminate the contract any time without assigning any reason by giving one month notice in writing. The contractor shall not be entitled any compensation for termination of contract.
- 9) The contractor will have to fulfill the conditions of contract of labour regulation Abolition Act.1970 and furnish the records failing which payment will not be made.
- 10) Vehicle will have to be sent along with well experienced driver with necessary tools and tackles.

- 11)** Neither of any tools, tackles and manpower for execution of order will be provided by Dakshin Gujarat Vij Co. Ltd.
- 12)** Generally, vehicle will be required as per "Schedule-B".
- 13)** The Company will give advance intimation for requirement of vehicle in emergency and during odd hours. The contractor shall have to provide the vehicle within an hour of intimation, failing which vehicle shall be hired from the market and difference in expenditure will be recovered from the contractor.
- 14)** The vehicle should be up to date and diesel driven only with good upholstery covered with clean covers and shall be washed at regular intervals of a week.
- 15)** The contractor shall allow carrying line & Sub-Station Materials instruments along with officers and line staff.
- 16)** The driver of the vehicle shall be well dressed as per R.T.O. Rules and behaved with manners and respect with officers/staff of the Company.
- 17)** The driver should be provided with enough money to cover the cost of diesel, repairs and incidentals expenditure while on journey.
- 18)** No advance for hiring of vehicle shall be paid.
- 19)** The bill in duplicate should be forwarded to The "E.E. (O&M), DGVCL DHARAMPUR DIVISION , DHARAMPUR" and payment will be made by RTGS / NEFT only.
- 20)** Callan's for opening and closing kilo meters readings and kilometers travelled should be got certified and dully signed by the officers traveling in the vehicle in absence of the above requirement bill will not be passed.
- 21)** Nothing will be paid extra during utilization vehicle on Sunday or holiday on account of salary & wages, O.T. of drivers, only one weekly off as desired by Engineer-in-charge will be given.

- 22)** It is whole and sole responsibility of vehicle owner during accident to pay compensation or damage to the persons involved as per law or Act.
- 23)** The driver shall be fully instructed for the good behavior and to drive the vehicle as per directives of officer-in-charges. In case driving found rough contractor shall have to replace the driver with good one.
- 24)** In case of any disputes, any discrepancy the decision of the E.E. (O&M), DGVCL, DHARAMPUR Division, DHARAMPUR will be final and binding to the contractor.
- 25)** During the journey, all the R.T.O. rules and regulations should be followed scrupulously and contractor will be responsible for any repercussion arise d for non-observance of R.T.O. Rules.
- 26)** If the contractor fails to provide the vehicle any day as per contract Rs.1500/- per day as penalty will be levied from the R. A. Bill of the contractor, except in force major condition. The decision of The E.E. (O&M), DGVCL, DHARAMPUR Division, DHARAMPUR will be final for levy of penalty.
- 27)** During repairing of vehicle, another vehicle is required to be provided & replaced against it.
- 28)** The driver must be fixed for a particular vehicle/except emergency of specific definite reason and there is no frequently change during working hours.
- 29)** You will have to enter in to an agreement on stamp paper of Rs.300=00 with the company in prescribed format before execution of work (order). The cost of stamp fee shall be borne by the contractor. You have to do an agreement at the office of The E.E. (O&M), DHARAMPUR Division, DHARAMPUR.
- 30)** The contractor will have to execute an Indemnity Bond on stamp paper pf Rs.300=00 at his cost before commencement of order starting that for any accident mishap or damage to the contractor's

staff/equipments or any other persons/vehicles due to non-observance of safety measures, DGVCL shall not be responsible.

- 31)** Price variation condition is acceptable if Govt. will change the price of petroleum i.e. Diesel only. For every one rupees rise or fall in the price of diesel per litre **00.10** p.s. per KM will be given or Recovered on proper rate basis on the production of authentic documents. (This will be applicable to the actual Km traveled during the month.)
- 32)** The 5% tender value is required to be paid on A/c of Security Deposit is to be paid by demand Draft only in favour of Dakshin Gujarat Vij Co. Ltd. in the respective offices before the work order is issued.
- 33)** The vehicle supplied should be fully insured, insurance for Driver should also be arranged. Xerox copies should be submitted.
- 34)** Photo and driving licenses of the driver will be submitted to the order placing authority for record.
- 35)** Driver offered by the tenderer must be well experience driving vehicle.
- 36)** The vehicle should be latest model of (Model three month & onwards).Model of before (Model three month & onwards).will not be allowed.
- 37)** The Head Quarter of vehicle will be as per Schedule-B and journey kilometers will be considered from Head Quarter to H.Q.
- 38)** The contract will start from the date of receipt of order and contract will remain valid for **thirty six months**.
- 39)** The contractor shall make his own arrangements for the Boarding, lodging of the driver.
- 40)** The contractor shall also make his own arrangements for refueling, repairs and maintenance of his vehicle.

- 41)** Before the vehicle is put on hire the contractor shall produce the following documents for the inspection and verification to vehicle in charge.
- A) Insurance Certificate covering period upto date.
  - B) Registration certificate Book with Tax paid up to date.
  - C) Road permit ([Goods Passing](#)) for public use in taxi quota.
  - D) Pan card. (Income tax office)
  - E) Any other documents relevant relating to hire of vehicle.
  - F) GST no.
  - G) RTGS / NEFT Detail.
- 42)** The contractor must follow all the rules, regulations and enactments' under the labour laws relating to engagements of persons by him.
- 43)** No interest shall be paid by the Company on Security Deposit.
- 44)** EMD shall be converted into S.D. in the event of awarding the contract.
- 45)** Tender fee paid for purchase of tender is non-refundable.
- 46)** The speed meters of the vehicle must be maintained with full accuracy and in working order in all the times. Any defect noticed there in must be rectified at the earliest in a period not exceeding two days. All time, meter starts working the KMs. of journeys for various places shall be decided by the users.
- 47)** Security Deposit shall be refunded only after satisfactory completion of the contract or on its termination. The security deposit shall be paid on production of "No Objection Certificate" of the concerned.
- 48)** The rates quoted by the tenders in the schedule of rates must include all charges such as oil, fuel, taxes, levies, maintenance, repair & drive service tax, sale tax etc.
- 49)** Toll tax shall be reimbursed after claim in bill with documentary proof.

- 50)** Company shall have right to hire vehicle from other agency at the risk and cost of contractor in case of default.
- 51)** Vehicle will have to be sent along with driver every day to Dy. Engineer (O&M) Sub Division office, DHARAMPUR TOWN S/DN as per requirement of Engineer-in-charge otherwise penalty will be levied as per clause No.26.
- 52)** Vehicle along with driver will be under the control of Dy. Engineer (O&M) [Dharampur Division office](#), 24:00Hrs. As decided by Engineer-in-charge.
- 53)** You will have to bear all the expenses of driver for monthly salary and outside journey with night halts anywhere in Gujarat State.
- 54)** The E.E.(O&M), DHARAMPUR Division reserves the right to reject any or all the tenders without assigning any reasons thereof.
- 55)** Conditional tender can not be accepted.
- 56)** The rates should be quoted separately for each vehicles in words and figure properly without over-writing.
- 57)** The LOG BOOK for reading and time will be maintained by the contractor.
- 58)** The vehicle will run at site even on Kacha-Pakka Road.
- 59)** You have to purchase tender separately for each unit on printed letter pad of contractor.
- 60)** The vehicles provided on hire by the contractor shall remain at the decision of the Engineer-in-charge & shall not pay for any purpose other than the bonafide purpose of the company.
- 61)** The vehicle in charge is wholly responsible and answerable for Misuse of vehicle, found by the undersigned.
- 62)** The vehicle once inspected and approved by the Engineer for hire shall not be changed or substituted by the contractor except on orders from the Engineer or on becoming defective/off road due to accident, break-down etc.

- 63)** If vehicle will not stay for Twelve hours then Rs.100/- per hour will be deducted from the bill.
- 64)** Rates for excess KM traveled by hired vehicle, beyond 3000 Km/Month: - Rates for excess KMs traveled by hired vehicle beyond 3000 Km's per month is admissible occasionally, with written permission of E.E (O&M) DHARAMPUR division.
- 65)** Any excess travel of Vehicle beyond 3000 Kms/Month by the officer in charge of the Vehicle shall be under the written approval of higher authority and the same shall be regularized by an office note giving clear reasons for the traveling beyond stipulated Kms.
- 66)** Contractors should possess PF Code Number in the name of the Agency. Contractor who does not possess PF Code will not be considered for acceptance of Tender.

**SIGNATURE OF CONTRACTOR**

**EXECUTIVE ENGINEER (O&M)**

**DGVCL,DHARAMPURDIVISION.**